# NARROMINE SHIRE COUNCIL ORDINARY MEETING BUSINESS PAPER – 12 MAY 2021 REPORTS OF COMMITTEES

### 1. REPORT OF THE TOMINGLEY ADVANCEMENT ASSOCIATION COMMITTEE

The report to and minutes of the Tomingley Advancement Association Committee Meeting held on 19 April 2021 at the Tomingley Memorial Hall are attached (See Attachment No. 1).

### **RECOMMENDATION**

That the recommendations from the minutes of the Tomingley Advancement Association Committee Meeting held on 19 April 2021 be adopted.

### 2. REPORT OF THE LOCAL TRAFFIC COMMITTEE

The report to and minutes of the Local Traffic Committee Meeting held on 12 April 2021 at the Narromine Council Chambers are attached (**See Attachment No. 2**).

### **RECOMMENDATION**

That the recommendations from the minutes of the Local Traffic Committee Meeting held on 12 April 2021 be adopted.

# MINUTES OF THE TOMINGLEY ADVANCEMENT ASSOCIATION COMMITTEE MEETING HELD ON MONDAY, 19 APRIL 2021AT TOMINGLEY MEMORIAL HALL

**PRESENT:** Cr James Craft (Narromine Shire Council), Jane Redden (General Manager), Phil Johnston (Director, Community and Economic Development), Elaine Buckley, Cheryl Smith, Rodney Smith, Linda Buntrock, Tony Ellis, Christine Unger, Barry Unger, Max McNiven, Anne McNiven, Sandy Strahorn, Sue Strahorn, Robert Strahorn and Alison Attwater (Minute Secretary).

### 1. WELCOME

The Chair welcomed those present and declared the meeting open at 6.00 pm.

### 2. APOLOGIES

**RECOMMENDED** by consensus that the apologies of Sharna Edmunds, Donald Edmunds, Andy Strahorn and Phillip Mayoh be accepted.

### 3. DECLARATION/CONFLICTS OF INTEREST

Nil

### 4. CONFIRMATION OF MINUTES

**RECOMMENDED** Barry Unger/ Max McNiven that the Minutes from the last meeting held on 19 October 2020 be adopted as a true and accurate record of the meeting held.

### 5. BUSINESS ARISING FROM THE MINUTES

Nil

### 6. REPORT TO TOMINGLEY ADVANCEMENT ASSOCIATION COMMITTEE

### 1) Follow up items

Director Community and Economic Development spoke to his report and tabled the following items:

- It was noted that the Myall street footpath gravel surface is still a concern to the committee. Council advised that funding to be reviewed at the end of financial year.
- It was advised that overgrown allotments needed inspection.

Action: Manager Health and Building to inspect Tomingley Village for overgrown allotments

 Council advised that submissions have been received for the Tomingley water supply upgrade and are above budget. Council is awaiting information from the DPI to potentially manage this project internally.

# MINUTES OF THE TOMINGLEY ADVANCEMENT ASSOCIATION COMMITTEE MEETING HELD ON MONDAY, 19 APRIL 2021AT TOMINGLEY MEMORIAL HALL

### REPORT TO TOMINGLEY ADVANCEMENT ASSOCIATION COMMITTEE Cont'd.

 Discussion took place on landscaping of the multipurpose court to be constructed beside the hall. It was decided that landscaping be investigated further towards the end of the project.

**RECOMMENDED** Tony Ellis /Max McNiven that the information be noted.

2) WHS

Nil

- 3) Bookings
- It was noted that signage regarding the hire of Tomingley hall was required on the front of the building.

Action: Council to investigate signage options.

4) Financial Report

**RECOMMENDED** Elaine Buckley/Tony Ellis that the information be noted.

### 7. GENERAL BUSINESS

- A number of traffic concerns were raised about Myall Street, Tomingley. It was advised that this is a section of the Newell Highway therefore, these concerns need to be raised with the RMS.
- Further to this discussion it was decided that the committee would put their concerns in writing to the RMS and Council would present this at the local traffic committee meeting.

Action: Committee to put concerns in writing to Council

• It was reported that there was a sink hole on McNiven's lane, Tomingley that requires inspection.

Action: Council to investigate

• It was reported that the end of McNiven's lane, Tomingley has drainage issues that require inspection.

Action: Council to investigate

# MINUTES OF THE TOMINGLEY ADVANCEMENT ASSOCIATION COMMITTEE MEETING HELD ON MONDAY, 19 APRIL 2021AT TOMINGLEY MEMORIAL HALL

• It was reported that the laneway behind Burril Street, Tomingley is a potential fire danger and requires inspection.

### Action: Council to investigate

- It was raised that the current funding from Tomingley Gold Operations Community Fund needs to be spent on landscaping around the hall. Tony Ellis asked if artificial grass was the preferred choice and the committee agreed.
- Elaine Buckley enquired about future projects for Tomingley and suggested an attraction similar to the Glenn McGrath statue in Narromine was required, suggestions included.
  - Statue of a pioneer miner
  - A series of information plaques detailing the history of Tomingley
  - Tribute information signage to Eric Woods at Eric Woods Park
- It was discussed that the committee would start to gather information on the history of Tomingley.
- Tony Ellis advised that church pews had been donated by the Woods family in memory of the late Eric Woods.

**RECOMMENDED** Tony Ellis/ Barry Unger that a thank you letter be sent to the Woods family on behalf of the committee.

Action: Tony Ellis to draft letter

• It was noted that the memorial hall was due for pest control.

Action: Council to arrange pest control

### 8) NEXT MEETING

The next meeting of the Tomingley Advancement Association Committee will be held on Monday, 19<sup>th</sup> October 2021 at the Tomingley Memorial Hall, commencing at 7.00pm.

There being no further business for discussion the meeting closed at 7.12pm.

The Minutes (pages 1 – 3) were confirmed at the meeting held on the day of 2021, and are a true and accurate record of proceedings of the meeting held on 19 April 2021.

**CHAIR** 

# REPORT TO TOMINGLEY ADVANCEMENT ASSOCIATION COMMITTEE MEETING TO BE HELD AT TOMINGLEY MEMORIAL HALL ON MONDAY19 APRIL 2021 AT 7PM

### 1. FOLLOW UP ITEMS

	ITEM	DESCRIPTION	ACTION/STATUS
αJ	Footpath on	It was advised that gravel	Action: Director
",	Myall Street	surface was not the best	Infrastructure and
	Tity all officer	suited surface for footpath	Engineering Services to
			review and advise
			Outcome: Budget to be
			reviewed at end of
			financial year
<b>b</b> )	Eric Woods Park	It was advised that Eric	Action: Manager
b)	Vehicle Access		Infrastructure and
	A GLIICIG VCCG22	Woods Park needed closing off to vehicle access	
		on to vehicle access	Engineering to
			investigate
			Outcome: Complete
٥,	Overgrown	Tomingley to be inspected for	Outcome: Complete Action: Manager Health
(2)	Allotments	overgrown allotments	and Building to inspect
	Allolitieriis	Overgrown allonnerns	and boilding to inspect
			Outcome: Inspections
			complete
d)	Tomingley Water	Submission to DPI to be	Action: Manager
a)	Supply	reviewed at the next meeting	Infrastructure and
	зорріу	Teviewed at the flext flieeling	Engineering to review
			submission
			SUDITIISSIOTI
			Outcome: Two
			submissions have been
			received, currently in
			discussion with NSW DPI
			GISCOSSIOTI WIITI 145 VV DITI
e)	Multipurpose	Funding Application	Action: Director
"	Court		Community and
	00011		Economic Development
			to investigate
			application update
			Outcome: Funding was
			successful work to
			commence mid-April
f)	Tomingley	It was reported that the	<b>Action:</b> Council to notify
'	School	School required a general	to Little Tackers and
		tidy up and this is the	advise
		responsibility of the user	
		groups	Outcome: Little Tackers
		9.000	have been notified
			Tiato booti fiolilloa

### REPORT TO TOMINGLEY ADVANCEMENT ASSOCIATION COMMITTEE MEETING TO BE HELD AT TOMINGLEY MEMORIAL HALL ON MONDAY19 APRIL 2021 AT 7PM

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That the information be noted.

### 2. WORK HEALTH AND SAFETY ISSUES

Have any other Work Health and Safety Issues arisen for further consideration Nil

### **RECOMMENDATION**

That the information be noted.

### 3. BOOKINGS

Since the last meeting in October 2020, there have been two (2) functions at the Tomingley Memorial Hall. There is one (1) forward booking for the next six (6) months up to October 2021.

TOMINGLEY MEMORIAL HALL BOOKINGS			
NAME	EVENT DATE		
Private Function	13 February 2021		
Local Land Service	10 March 2021		
Electoral Commission	3 & 4 September 2021		

### **RECOMMENDATION**

That the information be noted.

### 4. FINANCIAL REPORT

The Tomingley Advancement Association Committee Financial Report is reflected in **Attachment No. 1.** 

### **RECOMMENDATION**

That the Financial Report as presented be adopted.

# REPORT TO TOMINGLEY ADVANCEMENT ASSOCIATION COMMITTEE MEETING TO BE HELD AT TOMINGLEY MEMORIAL HALL ON MONDAY19 APRIL 2021 AT 7PM

### 5. NEXT MEETING

The next Tomingley Advancement Association Committee meeting will be held on Monday, 19 October 2021 at 7pm at the Tomingley Memorial Hall.

### **RECOMMENDATION**

That the information be noted.

Phil Johnston

Director, Community and Economic Development

# TOMINGLEY ADVANCEMENT ASSOCIATION Bank Reconciliation

30/03/2021

Balance of Bank Account as at 01.07.20 Add Receipts Less Payments	\$ \$ \$	6,983.95 - -
Balance of Working Funds 30/03/2021	\$	6,983.95
Bonds Held	\$	-
Sub Total	\$	6,983.95
Balance as Per Bank Statement 30/03/2021	\$	6,983.95
Reconciled Balance Check:	\$ \$	6,983.95
Balance Sheet Check:		
Reconciled Bank Balance 1 July 2020 Profit Year to Date Security Bonds Held	\$ \$ \$	6,983.95 - -
Reconciled Bank Balance 30/03/2021	\$	6,983.95
Reconciled Balance	\$	6,983.95
Check:	\$	-

**PRESENT:** Cr Dawn Collins (Chair, Narromine Shire Council), David Vant (Roads & Maritime Services), Andrew Pearce (Senior Constable, Orana Mid-Western Police District, NSW Police), Jane Redden (General Manager, NSC), André Pretorius (Director Infrastructure & Engineering Services, NSC), Cr Rob McCutcheon (Local Member Representative Dubbo) (via telephone) & Sarah Masonwells (Minute Secretary, NSC).

### 1. WELCOME

The Chair welcomed those present and declared the meeting open at 9.35am.

### 2. APOLOGIES

Nil

### 3. MINUTES OF THE PREVIOUS MEETING

**RECOMMENDED** David Vant/Andrew Pearce that the Minutes of the previous meeting of the Local Traffic Committee held on 7 December 2020 be accepted as a true and accurate record of that meeting.

### 4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

### 5. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST

Nil

### 6. REPORT TO LOCAL TRAFFIC COMMITTEE

### 1) ANZAC DAY MARCH AND SERVICE, NARROMINE - 25 APRIL 2021

**RECOMMENDED** David Vant/Andrew Pearce that the committee approve the Anzac Day March and Service with the addition of the requirements from the NSW Police.

### 2) ANZAC DAY MARCH AND SERVICE, TRANGIE - 25 APRIL 2021

**RECOMMENDED** David Vant/Andrew Pearce that the committee approve the Anzac Day March and Service with the addition of the requirements from the NSW Police.

### 3) APPLICATION FOR TEMPORARY ROAD CLOSURE - HEALTH FAR WEST

**RECOMMENDED** David Vant/Andrew Pearce that approval be granted to Health Far West with the additions to include, prior notice to residence of road closures, a stringency plan for emergency exits of residents (if required) in the flow of the race, and the completion of a Section 115 application under the Transport Act.

### 6. REPORT TO LOCAL TRAFFIC COMMITTEE CONT.

# 4) TRAFFIC FACILITIES FOR THE PRPOSED TOMINGLEY SERVICE STATION LOCATED ON LOT 10 -12 MERILBA STREET, TOMINGLEY

Discussion was had regarding the provisional comments, drawings, the DA and signage.

The General Manager invited the Manager of Planning in to discuss the application.

Emma Yule, Manager Planning, NSC entered the meeting at 9:57am

The Manager Planning noted the conditions of consent were to design it for a 35m articulate vehicle.

André Pretorius, Director Infrastructure & Engineering Services, NSC entered the meeting at 10:03am.

The Director Infrastructure & Engineering Services noted the desired outcome was to keep the truck/carpark in its current form and to stop large trucks entering Gennangie Street. Rear access would still be available to the truck parking areas for vehicles under 12.5m.

David Vant noted, allowing two way and limited access on the one road way would be an issue with signage, and would solve everything if the back access to the truck/carpark entry to the service station was a two-way road.

Further discussion was had regarding the current drawings and road directions.

**RECOMMENDED** Cr Collins/David Vant that the report be noted and further advice and information to be circulated to the committee members out of session

Emma Yule, Manager Planning, NSC left the meeting at 10:43am

# 5) TRANGIE LEVEL CROSSING – Cnr of Mitchell Highway and Saleyards Road (western end)

Discussion was had regarding road length, turning lanes, B-double and road train routes, access from Saleyards Road and Prohibition Signs. Also, consider options for the Truck Stop to be included, subject to a separate report.

David Vant noted this intersection did not arise when the last short stacking issues were investigated in this area.

David Vant noted he would investigate prohibition signage. The RMS are responsible for highway signage, with the Council responsible for signage on local roads.

### 6. REPORT TO LOCAL TRAFFIC COMMITTEE CONT.

## 5) TRANGIE LEVEL CROSSING – Cnr of Mitchell Highway and Saleyards Road (western end) CONT.

**RECOMMENDED** David Vant/Cr McCutcheon that separate reports will be sent out of session for approval with the inclusion of prohibition signage, the inclusion of the Silo Committee in consultation, and that no consideration be given to the addition of Trucks Exempted signage. The other report will be for heavy vehicle movements at the truck stop.

### 7. GENERAL BUSINESS

### a) Noise complaint Warren Road

The Director Infrastructure & Engineering Services noted Council has received further complaints from effected residents regarding trucks parking along the Narromine Golf Club. The Director Infrastructure & Engineering also noted he had contacted the Narromine Golf Club and they have concerns of employees leaving their premises late at night. Perhaps a restricted hours parking zone could be implemented.

Cr McCutcheon would like it noted that Council investigate options of additional truck stops into the future.

Andrew Pearce noted that rule 200 in the road rules states long vehicles can not stop for longer than 1 hour in a residential area, but, section 281 states fatigue management allows them to stop.

The Chair suggested replying to the resident advising them that Council will investigate the option of designing signage encouraging drivers to use the truck stop with shower and toilet facilities near the Narromine Saleyards.

**RECOMMENDED** David Vant/Cr McCutcheon that Council investigate the design of signage encouraging drivers to use the truck stop with shower and toilet facilities near the Narromine Saleyards.

### b) Heavy Vehicle complaint Tomingley

The Director Infrastructure & Engineering Services noted Council has received a compliant regarding heavy vehicles using residential streets in Tomingley. Council contacted the police and patrols will be increased in the area.

The Chair suggested replying to the resident advising them that the Local Traffic Committee Members considered the issue and police patrols will increase.

### 8. NEXT MEETING

The next Meeting of the Local Traffic Committee will be held on **Monday, 7 June 2021** commencing at **9.30am** in the Narromine Shire Council Chambers.

There being no further business, the meeting closed at 10:55am.

The Minutes (pages 1 –4) were confirmed on , 2021 and are a full and accurate record of proceedings of the meeting held on 12 April 2021.

**CHAIR** 

### 1. ANZAC DAY MARCH AND SERVICE, NARROMINE – 25 APRIL 2021

AuthorDirector Infrastructure and Engineering ServicesResponsible OfficerDirector Infrastructure and Engineering Services

### **Executive Summary**

The purpose of this report is to provide the Local Traffic Committee with information regarding a March and Service in Narromine for ANZAC Day 2021.

### Report

Council is in receipt of an application from the Narromine RSL Sub Branch to hold a March and Service, in Narromine, for ANZAC Day 2021. (**This is provided to the committee under separate cover**)

The Sub Branch has requested the closure of:

- Dandaloo Street from Meringo Street/Second Avenue through to Derribong Street/Avenue;
- Burroway Street from Merilba Street to Dandaloo Street.

Whilst troops will fall in at 10:00am in front of the USMC and the March will be finalised by approximately 12pm, the requested period of closure is from 9:00am until 12:30pm - 1:00pm to allow for setting up / packing up time and removal of road closure barricades.

The Sub Branch has submitted a completed RMS "Traffic and Transport Management of Special Events" form together with a Traffic Control Plan, Risk Assessment and Management Plan, and a copy of their current Public Liability Insurance Policy.

A review of the Special Event Planning and Resource Matrix as per the Guide to Traffic and Transport Management For Special Events (Version 3.5), 2018, indicates that this activity could be classified as a Class 2 event since it blocks off a main street of a town and that a state road will be impacted upon.

- 1. That approval be granted to the Narromine RSL Sub Branch to hold the ANZAC Day March and Service, in Narromine, on 25 April 2021, as described in the application, subject to receipt of the relevant documentation and approvals.
- 2. Traffic Control Plans be updated to include requirements from NSW Police

### 2. ANZAC DAY MARCH AND SERVICE, TRANGIE - 25 APRIL 2021

AuthorDirector Infrastructure and Engineering ServicesResponsible OfficerDirector Infrastructure and Engineering Services

### **Executive Summary**

The purpose of this report is to provide the Local Traffic Committee with information regarding a March and Service in Trangie for ANZAC Day 2021.

### Report

Council is in receipt of an application from the Trangie Memorial Hall Committee on behalf of the Trangie United Services Memorial Club, to hold a March and Service, in Trangie, for ANZAC Day 2021. (This is provided to the committee under separate cover).

The Trangie Memorial Hall Committee has requested the closure of Dandaloo Street from the Mitchell Highway to Harris Street, Trangie.

The event will start at 10:30am and end at 11am. Some time will be required to allow for setting up / packing up time and removal of road closure barricades.

The Trangie Memorial Hall Committee has submitted a completed RMS "Traffic and Transport Management of Special Events" form. It is anticipated that they will meet the requirements of the application and provide a Traffic Control Plan, Risk Assessment and Management Plan.

- 1. That approval be granted to the Trangie Memorial Hall Committee to hold the ANZAC Day March and Service, in Trangie, on 25 April 20121, as described in the application, subject to receipt of the relevant documentation and approvals.
- 2. Traffic Control Plans be updated to include requirements from NSW Police

### 3. APPLICATION FOR TEMPORARY ROAD CLOSURE - HEALTH FAR WEST

AuthorDirector, Community and Economic DevelopmentResponsible OfficerDirector Infrastructure and Engineering Services

### **Executive Summary**

The purpose of this report is to provide the Local Traffic Committee with information regarding a proposed road closure, not involving road works on 24 May 2020.

### Report

Council has received a request from Royal Far West to hold a criterium race in Narromine on 2 May as part of their Ride For Country Kids 2021. The event will require the temporary closure of a number of streets for approximately 1 hour.

A completed Application for Road Closures for Special Events form has been received by Council (provided to the committee under separate cover), and the Road Occupancy Licence application has been submitted to the RMS. The following documents will be supplied to Local Traffic Committee members at the April Meeting;

- Risk Assessment
- Event Management Plan
- COVID Management Plan

There will be approximately 80 riders taking part in the Ride For Country Kids event from Dubbo to Cobar from 2 to 4 May 2021. Royal Far West Children have requested the ability to run a short cycle criterium around Meringo Street, Dandaloo Street, Nymagee Street and Meryula Street. The race will be sanctioned by Royal Far West, supported by Entoure – Cycle Event Management and run for approximately 1 hour. The ride will give the community a great opportunity to take part in this fundraising initiative. It is likely that the street would need to be closed temporarily for this time.

### **RECOMMENDATION**

That approval be granted to the Health Far West Charity Ride for Royal Far West, Narromine to hold a short cycle criterium as part of their event and as described in the application, subject to conditions attached therein.

# 4. TRAFFIC FACILITIES FOR THE PRPOSED TOMINGLEY SERVICE STATION LOCATED ON LOT 10 -12 MERILBA STREET, TOMINGLEY

AuthorDirector Infrastructure and Engineering ServicesResponsible OfficerDirector Infrastructure and Engineering Services

### **Executive Summary**

The purpose of this report is to obtain comment and endorsement on the attached design drawings for traffic facilities "Lines and Signage" for the proposed service station in Tomingley.

### Report

As part of the Development Application and relevant approval processes, the proponent has submitted design drawings (provided to the committee under separate cover), pertaining to traffic facilities (lines and signage) for consideration and endorsement by the Local Traffic Committee. These drawings were previously distributed to Transport for NSW (TfNSW) for comment and approval. However, TfNSW indicted that this matter should be discussed at the Local Traffic Committee meeting. Concerns have been raised regarding traffic movements especially from heavy vehicles entering the Tomingley Truck Stop from the rear of Genanagie Street. Therefore, it is suggested that an additional supplementary plate (r9-223) is installed below the "No- entry Signs". Please refer to the example below:



This will allow vehicles such as a garbage truck or other service vehicles less than 12.5m in length to enter Genanagie Street from this location.

While the complete drawing package has been provided to the Committee (under separate cover) to explain the context of the development and traffic movements, endorsement is sought particularly for the following drawings:

- a) C301 Issue A
- b) C302 Issue A

- 1. That the Local Traffic Committee accept and consider the drawings for review.
- 2. That the Local Traffic Committee provide comments on the relevant drawings for traffic facilities.
- **3.** That the comments be provided to the proponent to update the required drawings for implementation.

# 5. TRANGIE LEVEL CROSSING – Cnr of Mitchell Highway and Saleyards Road (western end)

**Author** Manager Engineering Services

**Responsible Officer** Director Infrastructure and Engineering Services

### **Executive Summary**

The purpose of this report is to provide the Local Traffic Committee with information regarding a near hit at the Railway crossing and proposed treatment options at the Western Rail Level Crossing.

### Report

Council has received a report of a near hit with a train at the Western Rail Level Crossing linking Trangie Saleyards Road to the Mitchell Highway, (provided to the committee under separate cover).

On 4 March 2021, Council representatives met with John Holland representatives to discuss the near hit and possible treatment options (provided to the committee under separate cover).

Council further received correspondence regarding safety concerns of heavy vehicle movements at the Trangie Silos, located on Saleyards Road (provided to the committee under separate cover), on 17 March 2021. Council approached John Holland Group (JHG) for comment regarding railway safety related matters. Unfortunately, no comment has been provided by JHG by prior issuing this report.

- 1. That this report be accepted by the Committee;
- 2. That Council re-measure the distance from the level crossing and the hold line with the Mitchell Highway and confirm the correct vehicle length that can safely stop between the level crossing and the Mitchell Highway.
- 3. That, if required, NSC confirm vehicle lengths with the NHVR and TFNSW.
- 4. That Council discuss with TfNSW the possibility of the provision of slip lane for vehicles turning left off Mitchell Highway (to avoid long vehicles blocking a traffic lane).
- 5. NSC to advise TfNSW of missing 'Level Crossing on side road' signage on Mitchell Hwy.
- 6. NSC to provide gating of level crossing signs on Sahara Road (both approaches).
- 7. NSC to engage with Dubbo Police LAC to provide random patrolling of this site.
- 8. NSC to refresh road line markings.
- 9. That the request to add an advisory "Trucks Exempted" plate below the "Stop" signs be considered once rail safety advice from JHG is obtained.
- 10. That the proposed works be undertaken and in consultation with relevant stakeholders.

### Attachment No. 2

### NARROMINE SHIRE COUNCIL LOCAL TRAFFIC COMMITTEE BUSINESS PAPER – 12 APRIL 2021

André Pretorius

Director, Infrastructure and Engineering Services